

Checklist for Violent Emergency Incident

Attacks and assaults among guests and employees require immediate assistance from the police department, and 9-1-1 should be immediately called. This call should be followed by an immediate call to the General Manager of the property.

Prior to the police arriving the following might assist in collecting your thoughts.

Name of Suspect

Gender: Male or Female

Age 10-13 14-18 19-30 31-40 41-50 51-60 61-70 >70

Describe the alleged assault:

What injuries occurred?

Were there any witnesses?

Did you receive medical attention?

What was said by the assailant?

Name: _____
Date: _____